

## TALK THE TALK – FOLLOW UP LESSON THREE

<b>Teacher:</b>	<b>Date:</b>	<b>Room:</b>
<b>Subject: Communication &amp; Public Speaking</b>	<b>Time:</b>	<b>Duration:</b>

### **Aim:**

- To continue to develop communication skills and proper planning for presentations, speeches and interviews.
- To improve confidence at delivering communication objectives in front of differing audiences.

### **Intended Learning Outcomes:**

- To develop performance and presentation skills for interviews.
- To co-operate in group work.
- Learners will continue to identify and employ the skills for using structure when planning a presentation or interview.
- Learners will continue to identify and employ the skills for using key messages when planning a presentation or interview.
- Learners will present work and ideas with other group members to help support and develop their public speaking and confidence.
- Learners will continue to identify and employ key storytelling techniques for creating and presenting stories.
- Learners will be able to utilise functional skills – Language and Literacy throughout the session.
- Learners will be encouraged to use ICT for further research to support future interview situations, presentation and public speaking activities.

### **Before Session Starts:**

- Set up projector and laptop to play TTT Follow Up Video.
- Have copy of accompanying lesson notes for use in open questioning.

<b>Timing</b>	<b>Content</b>	<b>Resources</b>	<b>Teacher/Training Activity</b>	<b>Learner Activities</b>	<b>Assessment</b>
0.00 – 0.10 (10)	Visual Communication Interviews	TTT Video 0.00– 1.25 1.30 – 1.47	Present Lead Group Lead Discussion Use Open Questions	Listening Note taking Functional Skills – Use of Language (Speaking & Listening)	Open Questions Discussion Presentation Skills
0.10 – 0.20 (10)	Vocal Communication Interviews	TTT Video 1.47 – 3.19 3.19 – 3.42	Present Lead Group Lead Discussion Use Open Questions	Listening Note Taking Functional Skills – Use of Language (Speaking & Listening)	Open Questions Discussion Presentation Skills
0.20 – 0.25 (5)	Verbal Communication Interviews - Structure	TTT Video 3.42 – 6.45 6.45 – 7.20	Present Lead Group Lead Discussion Use Open Questions	Listening Note Taking	Open Questions Discussion Presentation Skills
0.25 – 0.50 (25)	Impromptu Questioning Structure	TTT Video 7.20 – 7.51	Present Lead Discussion Use Open Questions	Listening Note taking Functional Skills – Use of Language (Speaking & Listening) Public Speaking	Presentation Skills Open Questions Group Discussion

0.50 – 0.57 (7)	Revision Interview Technique	TTT Video 7.51 – 14.45	n/a	Group Activity Listening Note taking	n/a
0.57 – 1.00 (3)	Final Questions	n/a	Present Lead Discussion Use Open Questions Feedback Answer Questions Review / Evaluate	Listening Note Taking Use of Language (Speaking & Listening)	Open Questions Presentation Skills Group Discussion

TTTFUL3